Green & Gold Summer Camps 2017 – Parent Information Guide

This guide will provide broad information about all our camps. Additional information is available on our website, uab.ca/sportsystem.

Important Forms

- Informed Consent Waiver Form
- Visual Rights Consent Form
- EpiPen (consent to use if required)

**FORMS MUST BE COMPLETED AND SUBMITTED PRIOR TO CHILDREN PARTICIPATING IN CAMP ACTIVITIES. PARENTS WILL BE ABLE TO COMPLETE THE FORMS DURING SIGN-IN ON THE FIRST DAY OF CAMP.**

Forms can be found at uab.ca/sportsystem (under the Registration tab). All forms must be completed and returned on or before the first day of camp. Completed forms can be returned in person to the Customer Service Centre in the Van Vliet Complex, the Customer Service Desk in the Saville Community Sports Centre or emailed to activityreg@ualberta.ca. Forms must be emailed or dropped off by noon on the Friday prior to the first day of your child’s camp. Following that, forms must be returned at sign-in on the first day of camp.

**Camp Locations**

- **North Campus** – Van Vliet Complex – 116 St and 89 Ave – Drop Off/Pick Up: Gym 1-220
- **South Campus** – Saville Community Sports Centre – 11610 65 Ave – Drop Off/Pick Up: North gyms
- **South Campus** – Foote Field – 11601 68 Ave – Drop Off/Pick Up: On artificial turf field
- **Campus Saint-Jean Soccer Fields**– 8406 91 St – Drop Off/Pick Up: On grass soccer fields
- **Redtail Landing Golf Club** – Located on the grounds of the Edmonton International Airport

**Sign-In Procedures**

Camp participants will begin their day at the Pick Up/Drop Off location associated with their camp location (see above). A parent or guardian must accompany camp participants to sign them in on the first day of camp. Drop off begins at 8:30am. All children should be at the sign in area by 8:45am. On the first day of camp, please arrive early as there are a number of administrative steps to complete.

**Late Arrivals**

If you are late arriving at camp, proceed to the Pick Up/Drop Off location associated with their camp location (see above). If your child’s group has already departed for their first activity, camp staff will make arrangements to have your child join their group. If you cannot locate a camp staff member, proceed to the nearest Customer Service Desk. If possible, please call us at 780-492-2231 (North Campus) or 780-492-1000 (South Campus) to let us know your child will be late.

**Sign-Out Procedures**

Sign-out will occur from 4:15pm to 4:30pm. Each child must be signed out by the person indicated on the sign-in sheet, or by one authorized to do so at the time of registration. If you would like your child to sign themselves out after camp, please bring a letter on the first day of camp and give it to the camp staff at sign-in. If you indicated that your child would be able to sign him/herself out at the
time of registration, you will be asked to verify. Camp participants who sign themselves out can do so starting at 4:15pm unless otherwise stipulated in the letter. Supervision will be provided until 4:30pm.

**Early Departure**
Advanced notice must be given in writing to the camp staff at sign-in or sign-out, at least one day prior to accommodate an early departure. All early departures (before 4:15pm) are handled by a member of our staff.

**Soccer Camp Sign-In and Sign-Out**
Soccer camps will take place in two separate locations: Foote Field and Campus Saint-Jean. Participants in Soccer camps at Campus Saint-Jean must be dropped off and picked up at that location. In case of inclement weather, camp participants should still be dropped off at the field unless otherwise notified. Participants should be ready to play in all weather conditions. The camp will be moved indoors when necessary.

**Penalties For Late Pick Up**
If your child is not picked up by 4:30pm and notice has not been given, there will be a $20 charge for each 15 minute period that children are not picked up. The late fee will be payable to our Customer Service Desks by the end of the camp week.

**Transportation**
Participants in golf camps will be transported via bus to Redtail Landing Golf course for their golf instruction. Drop off and pick up will always be at the Saville Community Sports Centre for golf.

**Essential Items**
- Athletic clothing suitable for indoor and outdoor activities
- Running shoes (indoor and outdoor)
- Bathing suit and towel (for camps with swimming and/or water activity)
- A water bottle labeled with your child’s name
- Sunscreen
- Bug spray
- Backpack/gym bag
- Lunch and snacks (nut-free)

**Weather**
All of our camps take place outdoors either exclusively or periodically and may be affected by weather conditions. Camp participants should be prepared to play in all weather conditions, particularly for camps that are based outdoors. Camps will be moved indoors at the discretion of our staff when necessary and every effort will be made to provide a fun camp experience during these instances. Drop off and pick up will take place at the stated location regardless of weather conditions.

**Clothing and Footwear**
Children should come to camp prepared for a full day of activity. For each day, children should have: athletic footwear (running shoes or cross trainers), appropriate attire for physical activity as well as outdoor attire including a hat.

Participants in soccer camps must also bring a pair of indoor running shoes for AIM activities.
Water Bottle
Water is a vital component when physically active. Parents are asked to send a water bottle each day, labeled with your child’s name. Water fountains are easily accessible throughout our facilities and bottles can be refilled when needed.

Sunscreen/Bug spray
All of our camps will involve some form of outdoor activities throughout the week, even those based indoors. Please ensure children are prepared for the elements.

Gym Bag/Backpack
A backpack, gym or book bag is recommended for your child’s belongings. Please label the bag (on the outside of the bag) with your child’s name and include all of their necessities (i.e. medications, clothes, etc.).

Lunch and Snacks
Lunch begins at 12:00pm each day. Lunches should be brought in small coolers, lunch boxes or bags. Please label your child’s lunch container clearly. We have a nut-free policy for all food brought to camps. Please provide your child with a nut-free morning and afternoon snack each day. Packed lunches and snacks are essential as campers will not be able to purchase food.

Swimming Sessions
For camps with a swimming component, information will be provided on Monday about when the swimming sessions will take place. Please pack a swimsuit and towel on swimming days. Please pack a plastic bag to store wet swimsuits and towels for the rest of the day.

Sport Equipment
Camp participants should bring their own sport-specific equipment whenever possible. A limited amount of sport-specific equipment will be available to use for some camps (golf, tennis, curling). Balls (i.e. basketball, volleyball, soccer, tennis) will be provided.

- Hockey camp participants must provide all their own equipment (i.e. helmets, sticks, skates, pads).
- Soccer camp participants must provide all their own equipment (cleats, shin pads, soccer socks) and bring a pair of indoor shoes.
- Curling camp participants must bring warm clothing and clean footwear. Curling participants in the FUNdamentals and Learn-to-Train stages must also bring a CSA approved helmet.

Medications
Camp staff members cannot administer or provide your child with any medications during camp. Please plan accordingly. EpiPen are excluded from this policy if the EpiPen consent form is completed.

Accidents and Emergencies
In the case of an emergency or accident involving your child, you will be contacted following notification of the appropriate emergency personnel. All members of the camp staff have current CPR and Emergency First Aid certifications and have also been trained in emergency procedures at all locations.

Illness
If your child becomes ill while at camp, you will be notified as soon as possible. We do not have a registered nurse on staff. We may ask you to remove your child from the program for the day. To avoid risk of infecting others, please do not bring children to camp if they are ill.

Security Precautions
If necessary we reserve the right for Summer Camp Staff to search a child’s belongings (with another staff member present) for the safety of the child as well as the other participants.

Valuables
Valuable items should not be brought to camp under any circumstances. Items such as collector cards, hand-held video games, money, MP3 players, cell phones, etc... should be left at home as we cannot guarantee the security of these items. Our staff will do everything possible to ensure that personal possessions and sport equipment is stored securely when not in use, however be advised that Green & Gold Summer Camps and our staff are not responsible for any lost or stolen items.

Discipline
Camp staff, coordinators and directors will work to quickly resolve any conflicts and keep your child involved in the activities. On occasion, it may be necessary to give the camper a chance to re-group with a time out. However, if the negative behaviour persists, conflicts cannot be resolved, or the situation becomes severe, you, or your designated emergency contact will be contacted to pick up your child. Persistent discipline difficulties with a child may result in their being expelled from the program. The Faculty of Physical Education and Recreation reserves the right to have participants removed from the camp.

Bullying
Bullying will not be tolerated. We believe that every camper should have the opportunity to participate and receive instruction in a variety of physical activities, delivered in a fun, social and safe environment, free from harassment. We work together to ensure that campers gain self-confidence, make new friends and leave with great memories. Our goal is to promote healthy active living. Therefore, our leadership will act to quickly address incidents of bullying and promote excellent communication between staff, campers and parents.

About Our Camps
The Faculty of Physical Education and Recreation is pleased to offer a wide range of Green & Gold Sport Camps. These camps are part of a comprehensive Athlete Pathway that makes it possible for our participants to explore, engage, and ultimately excel in sport. All aspects of our Athlete Pathway, including our Summer Camps, have been designed to align with the Long-Term Athlete Development (LTAD) framework, which has become the official model for athlete development in Canada.

Parking
Parking permits for Green & Gold Sport Camps will be provided prior to the first day of camp participation. Permits entitle parents to park for 30 minutes during the following periods: 8:00am-9:00am, 11:30am-12:30pm, 4:00pm-5:00pm. Permits must be displayed on the dash of your vehicle. Park and ride is not permitted.
**North Campus Locations:** For participants in camps on North Campus, parents may park in the Stadium Car Park or metered parking on 89 Ave (highlighted in the map below) during the specified pick up and drop off times.

**South Campus (Saville Community Sports Centre):** For participants in camps based out of the Saville Community Sports Centre (including golf), parents may park in the Saville Community Sports Centre parking lot (Lot J) during the specified pick up and drop off times. Please ensure your parking permit is displayed.

**South Campus (Foote Field):** For participants in Soccer Camps (FUNdamentals and Learn-to-Train) based out of Foote Field, parents may park in the Foote Field parking lot during the specified pick up and drop off times. Please ensure your parking permit is displayed.

**Campus Saint Jean:** For participants in soccer camps at Campus Saint-Jean, parents may park in the main parking lot (Lot 02) during the specified pick up and drop off times. Please park in the designated visitor spaces in the southeast corner of the lot. Parents may also park in street parking areas on 91 St, 86 Ave or 84 Ave surrounding the soccer fields.
Contact Information
To contact your child during camp, or to reach camp staff urgently, call the Customer Service Centre at 780-492-2231 for camps on North Campus and the Customer Service Desk at 780-492-1000 for camps on South Campus. Messages will be relayed promptly.

For more information and copies of all camp forms, please visit our website: uab.ca/sportsystem

To pass along questions and comments, please email: sports@ualberta.ca