GSJ 500: Directed Readings - Registration

Student and Faculty Guidelines

GENERAL

This form is for graduate students only.

GSJ 500 is an individual study course pursued by a student in any graduate program that is supervised by a WGS faculty member. It is a directed reading course in which a student works with a professor on a topic that is of interest to both parties.

Students planning to register in GSJ 500 should consult with the Graduate Coordinator or an appropriate faculty supervisor well in advance of registration.

PROCEDURES FOR REGISTRATION IN GSJ 500

Students are responsible to select a general topic and to solicit a supervisor for this topic. Supervisors may be regular or affiliated faculty members of the Department of Women’s and Gender Studies. Faculty research interests and expertise are normally described on their departmental webpages, and this is a good place to look for a supervisor. Please note that professors are not obliged to supervise any project, and that you may need to contact several potential supervisors before finding a good fit. In addition to discussing your research interests, students and supervisors should be sure to discuss how the student’s work will be assessed, ideally producing a short syllabus indicating the nature of assignments and assessments.

Once you have a supervisor, you will need to fill out a registration form, which requires signatures from the student and GSJ 500 supervisor. Please note that the registration form requires a unique title that is 55 or fewer characters long. This title will appear on your transcript. You are also required to turn in a complete syllabus for the proposed course.

COURSE REQUIREMENTS

Although the nature of coursework is not determined in advance, students and supervisors should keep in mind that, as a 3-credit graduate course, the workload for GSJ 500 ought to be roughly equivalent to that of any other 500 level course in the Department of Women’s and Gender Studies. Specific requirements are to be determined in consultation between the student and their advisor.

January 2016
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## Instructions to the Student

Discuss and determine the topic, course title, proposed course work, and determination of grade with your supervisor and use that information to complete this form. This form requires both your signature and that of your supervisor. Return the completed and signed form to the Graduate Administrator (2-29 Assiniboia Hall) who will get the Graduate Coordinator's signature and register you.

## Course Information

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Course Catalogue Number</th>
<th>Session/Term (select one)</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Fall, Winter, Spring, Summer</td>
<td></td>
</tr>
</tbody>
</table>

**Course Title**:  

**Course Title** Continued

*A COURSE SYLLABUS IS REQUIRED:*

- I have attached a course syllabus detailing the proposed course work.

### Assignment Information

<table>
<thead>
<tr>
<th>Assignment Weight %</th>
<th>Assignment Description</th>
<th>Assignment Due Date</th>
</tr>
</thead>
</table>

If you have more than 2 assignments planned, please use the back of the page to record them.

## Student Information and Signature

**Student ID Number**  

**University Email Address** (@ualberta.ca)

**Surname**  

**Given Name(s)**

**Student Signature**  

**Date**

## Instructor Information and Approval

**Surname**  

**Given Name(s)**

**Instructor Signature**  

**Date**

## Graduate Coordinator Approval

**Associate Chair, Graduate Studies Signature**  

**Date**

### OFFICE USE ONLY

**DATE REGISTERED:**  

**INITIALS:**

**PROTECTION OF PRIVACY:** The personal information requested on this form is collected under the authority of Section 33 (c) of the *Alberta Freedom of Information and Protection of Privacy Act* for the purpose of determining eligibility to register in courses offered by the Department of Women’s and Gender Studies. Questions regarding the collection, use, and disposal of this information can be directed to: Lex Bos (780.492.3459, lbos@ualberta.ca).