Course Instructor: Dr. Jared Wesley
Pronouns: he, his, him | Website: http://tinyurl.com/jaredjwesley
Office: 11-24 HM Tory Building | Office phone: 780-492-1829 | E-mail: jwesley@ualberta.ca
Office hours: To make an appointment, please visit: https://beta.doodle.com/jaredjwesley

Course Objectives and General Content
This course examines the evolution of Canadian intergovernmental relations (IGR), both in theory and in practice. Special focus is placed on the institutions that govern federal-provincial-territorial (FPT) and provincial-territorial (PT) affairs. The course is designed to expose students to the full range of literature on the topic of IGR in Canada, while engaging them in a term long simulation exercise. The latter will involve students in a series of mock intergovernmental negotiations, requiring them to research a particular actor’s interests; develop common briefing materials; prepare and submit formal briefing binders; and negotiate on behalf of their constituencies. While students will be required to work in a series of groups, individual grades will be assessed based on the quality of each member’s performance.

Prerequisites
This is a “split” undergraduate (POL S 440) / graduate (POL S 540) course. POL S 220 or POLS 224 & 225 are prerequisites for POLS 440; POLS 520 is restricted to graduate students. At the request of an instructor, the Department may cancel your registration if you do not have the required course prerequisites. Policy about course outlines, grading and related matters can be found in Section 23.4(2) of the University Calendar.

Learning Outcomes
After successfully completing the course, students will have developed core knowledge in the field of Canadian federalism and intergovernmental relations, as well as key competencies in relationship-building (develop self and others, building collaborative environments, developing networks), thinking (creative problem solving, systems thinking), and achievement (drive for results, agility). For more information on these skillsets, please see the Alberta Public Service Competency Model.

Course Materials
Required readings and videos are listed in the Course Schedule (below). Please note:
• There is no textbook for this course. Most assigned readings are available online. The remainder are available through the University of Alberta library system.
• Unless they are marked “Grad Students Only”, all readings assigned are required for both graduate and undergraduate students.
• Students will be divided into four (4) groups for Seminar readings: Group A, Group B, Group C, and Group D. Along with others in his or her group, each student is responsible for reading one (1) piece per seminar (either A, B, C, or D), not all of them.
Course Requirements
The course requirements are outlined below. Students should note that in all but exceptional situations, all components of the course must be completed to receive a passing grade. Policy regarding missed term work is outlined in Section 23.4(3) of the University Calendar. Policy about course outlines can be found in Section 23.4(2) of the University Calendar.

• **Seminar Contribution:** 15% of course grade
  Students are expected to engage the course materials actively, moving beyond the information contained in lectures and required readings to critically assess the nature of intergovernmental relations in Canada. To facilitate this, the course is structured according to the seminar model of learning, wherein students are expected to contribute not only to their own knowledge, but also to the education of their peers. Students will be graded based on the *quality* of their contribution to class discussion. Participation will be assessed based on the extent to which students convey and critically assess the main arguments raised in the assigned readings, as well as their ability to raise important questions for further inquiry. Please note: This grade does *not* measure *quantity* of participation. Put plainly, students are expected to arrive at class prepared to “speak and say something,” not simply to “talk and say anything.”

• **Tests:** 15% of course grade
  These in-class, closed-book tests cover all materials addressed to that point in the course, with a special emphasis placed on the readings assigned for that particular class session. Tests will be held periodically throughout the term to assess students’ comprehension of the lectures, readings, and discussions.

• **Simulation Exercise:** 40% of course grade
  See “Simulation Guide” for more information.

• **Final Examination:** 30% of course grade
  This take-home examination covers all material addressed in the course. It will be distributed on the last day of class, and due December 20.

**Recording of lectures:** Audio or video recording, digital or otherwise, of lectures, labs, seminars or any other teaching environment by students is allowed only with the prior written consent of the content author(s) or as a part of an approved accommodation plan. Student or instructor content, digital or otherwise, created and/or used within the context of the course is to be used solely for personal study, and is not to be used or distributed for any other purpose without prior written consent from the content author(s).

**Access to representative course material:** Sample test and examination questions will be discussed in class. Assignment templates and model assignments are available on eClass.
**Grading Practices:** The instructor will not 'curve' or adjust final grades according to any preset formula. Marks for assignments, tests, and exams are given in percentages, to which letter grades are also assigned, according to the table below. The percentage mark resulting from the entire term work and examination then produces the final letter grade for the course.

<table>
<thead>
<tr>
<th>Undergraduate Students (POL S 440)</th>
<th>Grade Point</th>
<th>Letter Grade</th>
<th>Percentage</th>
<th>Graduate Students (POL S 540)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Excellent</td>
<td>4.0</td>
<td>A+</td>
<td>≥90</td>
<td>Excellent</td>
</tr>
<tr>
<td></td>
<td>4.0</td>
<td>A</td>
<td>85-89</td>
<td></td>
</tr>
<tr>
<td></td>
<td>3.7</td>
<td>A-</td>
<td>80-84</td>
<td></td>
</tr>
<tr>
<td>Good</td>
<td>3.3</td>
<td>B+</td>
<td>77-79</td>
<td>Good</td>
</tr>
<tr>
<td></td>
<td>3.0</td>
<td>B</td>
<td>73-76</td>
<td></td>
</tr>
<tr>
<td></td>
<td>2.7</td>
<td>B-</td>
<td>70-72</td>
<td>Satisfactory</td>
</tr>
<tr>
<td>Satisfactory</td>
<td>2.3</td>
<td>C+</td>
<td>67-69</td>
<td></td>
</tr>
<tr>
<td></td>
<td>2.0</td>
<td>C</td>
<td>63-66</td>
<td>Inadequate</td>
</tr>
<tr>
<td></td>
<td>1.7</td>
<td>C-</td>
<td>60-62</td>
<td></td>
</tr>
<tr>
<td>Marginal</td>
<td>1.3</td>
<td>D+</td>
<td>57-59</td>
<td></td>
</tr>
<tr>
<td></td>
<td>1.0</td>
<td>D</td>
<td>53-56</td>
<td></td>
</tr>
<tr>
<td></td>
<td>0.7</td>
<td>D-</td>
<td>50-52</td>
<td></td>
</tr>
<tr>
<td>Inadequate</td>
<td>0.0</td>
<td>F</td>
<td>≤49</td>
<td></td>
</tr>
</tbody>
</table>

- **Excellent:** Strong evidence of original thinking; clear capacity to analyze and synthesize; superior grasp of subject matter with sound critical evaluations; evidence of extensive knowledge base; superb writing and organizational skills.
- **Good**: Evidence of strong grasp of subject matter; indication of critical capacity and analytic ability; understanding of relevant issues; evidence of familiarity with literature; strong writing and organizational skills.
- **Satisfactory**: Illustrates partial understanding of the subject matter; demonstrates an ability to develop solutions to simple problems in the material; writing and organization skills need improvement.
- **Marginal**: Limited familiarity with the subject matter; insufficiently developed critical and analytic skills; writing and organizational skills are weak.
- **Inadequate**: Little evidence of even superficial understanding of subject matter; weakness in critical and analytic skills; limited or irrelevant use of literature; poor writing and organization skills.

**Absences and late penalties**: Regular attendance is essential for optimal performance in any course. In cases of potentially excusable absences due to illness or domestic affliction, notify your instructor by e-mail within two days. Regarding absences that may be excusable and procedures for addressing course components missed as a result, consult sections 23.3(1) and 23.5.6 of the University Calendar. Be aware that unexcused absences will result in partial or total loss of the grade for the “attendance and participation” component(s) of a course, as well as for any assignments that are not handed-in or completed as a result. It is your responsibility to inform the instructor as soon as it becomes clear that your work will be late. If you do not communicate in advance, and your reason for being late does not also explain this lack of communication, then you should be prepared to be penalized one grade-point per day late on each assignment.

### Course Schedule

<table>
<thead>
<tr>
<th>September 6</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Course Introduction</strong></td>
</tr>
<tr>
<td>➔ All Students</td>
</tr>
<tr>
<td>✅ Course Syllabus</td>
</tr>
<tr>
<td>✅ Simulation Guide</td>
</tr>
</tbody>
</table>

**Refresher: Federalism in Canada**

| ➔ All Students |

| ➔ Graduate Students Only |

### September 13

**Preparing for the Simulation**

A lottery will be held to determine roles for the simulation exercise. Ryan Black (Director, Intergovernmental Relations, Alberta Cannabis Secretariat) will lead the class through a scoping exercise, to gain a better understanding of the marijuana legalization issue from an intergovernmental perspective.
All Students

- Doyle, Susan. "How to Write a Briefing Note." ENGL302 Course: Writing for Government. University of Victoria, Department of English.
- Review sample briefing binders produced by previous POL S 440/540 class (eClass)
- Review all 2016 and 2017 communiques on the Council of the Federation website

**Negotiations 101**

All Students

- Nick Kolenda, "The Psychology of Negotiation: 31+ Tactics and Strategies." *Tactics 1 to 14

**September 20**

**Post-Constitutional IGR**

All Students

- Mega-Constitutionalism: A Chronology, including all required (bolded) videos.
- Council of the Federation Founding Agreement

By Seminar Group:


**Simulation: Negotiation of the Agenda and Report Table of Contents**

Students will negotiate the agenda and table of contents, and assign lead jurisdictions for various topics.

**September 27**

**Open Federalism**

All Students


By Seminar Group:


**Negotiations 201**
→ All Students

**October 4**

**Federal-Provincial-Territorial-Indigenous Relations**
→ All Students
→ By Seminar Group:

**Negotiations 301**
→ All Students
  ❑ Andre Auer and Jerome Racine. “Multilateral Negotiations: From Strategic Considerations to Tactical Recommendations.”

**October 11* This class only will be held in Tory 11-13**

**Fiscal Federalism: The Horizontal Dimension**
→ All Students
  ❑ Required viewing: Fiscal Federalism: The Horizontal Dimension
→ Graduate Students Only
→ By Seminar Group:


Social Media Usage
The Department of Political Science is hosting a workshop with social media specialists, to provide students with guidance when it comes to their online presence. POLS 440/540 students are invited to attend (Tory 10-4).

October 18

Fiscal Federalism: The Horizontal Dimension

→ All Students

- Required viewing: Fiscal Federalism: The Vertical Dimension

→ Graduate Students Only


→ By Seminar Group:


Simulation: Meetings with the Deputy Minister
This time is reserved for individual meetings with the instructor. Please sign up for your 10 minute timeslot here: https://doodle.com/poll/m3thnn98k8s26ugw. Please arrive at least 5 minutes early to your meeting.

October 25

The Social Union

→ All Students

- The Social Union Framework Agreement
Graduate Students Only
- By Seminar Group:

November 1
The Economic Union
- All Students
- Graduate Students Only

November 8
Simulation: Briefings with First Ministers
This time is reserved for meetings between senior officials (students), and their respective first ministers (by jurisdiction). Senior Officials are responsible for notifying and securing meeting times/space with their respective first ministers. These meetings may need to take place outside the class period.

November 15: No class (Reading Break)

November 22
Simulation: Senior Officials' Face-to-Face Meeting

Week of November 27 (TBC)
Simulation: Final Summit (precise date to be negotiated based on availability of premiers)

December 6 (TBC)
Simulation Re-Cap and Course Review
Standard Course Outline Information

Learning and Working Environment
The Faculty of Arts is committed to ensuring that all students, faculty and staff are able to work and study in an environment that is safe and free from discrimination and harassment. It does not tolerate behaviour that undermines that environment. The department urges anyone who feels that this policy is being violated to:

- Discuss the matter with the person whose behaviour is causing concern; or
- If that discussion is unsatisfactory, or there is concern that direct discussion is inappropriate or threatening, discuss it with the Chair of the Department.
- For additional advice or assistance regarding this policy you may contact the Student Ombuds Office: (http://www.ombudservice.ualberta.ca/ ). Information about the University of Alberta Discrimination and Harassment Policy and Procedures is described in UAPPOL at https://policiesonline.ualberta.ca/PoliciesProcedures/Pages/DispPol.aspx?PID=110 .

Academic Integrity
The University of Alberta is committed to the highest standards of academic integrity and honesty. Students are expected to be familiar with these standards regarding academic honesty and to uphold the policies of the University in this respect. Students are particularly urged to familiarize themselves with the provisions of the Code of Student Behaviour (online at www.governance.ualberta.ca) and avoid any behaviour which could potentially result in suspicions of cheating, plagiarism, misrepresentation of facts and/or participation in an offence. Academic dishonesty is a serious offence and can result in suspension or expulsion from the University.

Academic Honesty
All students should consult the information provided by the Office of Judicial Affairs regarding avoiding cheating and plagiarism in particular and academic dishonesty in general (see the Academic Integrity Undergraduate Handbook and Information for Students). If in doubt about what is permitted in this class, ask the instructor. An instructor or coordinator who is convinced that a student has handed in work that he or she could not possibly reproduce without outside assistance is obliged, out of consideration of fairness to other students, to report the case to the Associate Dean of the Faculty. See the Academic Discipline Process.

Student Accessibility Services
If you have special needs that could affect your performance in this class, please let me know during the first week of the term so that appropriate arrangements can be made. If you are not already registered with Specialized Support & Disability Services, contact their office immediately (2-800 SUB; Email sasrec@ualberta.ca; Email; phone 780-492-3381; WEB www.ssds.ualberta.ca ).

FEELING OVERWHELMED? (In need of student, social, financial or security services?)
The Student Distress Centre listens, offers support, supplies information and provides services:
- Call: 492-HELP (492-4357)
- Drop in: 030-N in the S.U.B.
- Visit: www.su.ualberta.ca/sdc
- Chat: www.campuscrisischat.com/

Learning and Writing Supports
Students looking to improve their essay writing or study habits are encouraged to visit the Student Success Centre at 2-300 Students Union Building. The SSC exists to help students maximize their educational experience. The writing resources staff provide workshops and one-on-one sessions with students, for a small fee. Visit the website at: www.uofaweb.ualberta.ca/academicsupport/writingstaff.cfm
Amendments to the Code of Student Behaviour occur throughout the year. For the most recent version of the Code, visit http://www.governance.ualberta.ca/

NOTICE TO INSTRUCTORS REGARDING PLAGIARISM, CHEATING, MISREPRESENTATION OF FACTS AND PARTICIPATION IN AN OFFENCE

The U of A considers plagiarism, cheating, misrepresentation of facts and participation in an offence to be serious academic offences. Plagiarism, cheating, misrepresentation of facts and participation in an offence can be avoided if students are told what these offences are and if possible sanctions are made clear at the outset. Instructors should understand that the principles embodied in the Code are essential to our academic purpose. For this reason, instructors will be fully supported by Departments, Faculties and the University in their endeavours to rightfully discover and pursue cases of academic dishonesty in accordance with the Code.

At the beginning of each term, we ask you to review with your students the definitions of plagiarism and cheating. We are now also asking you to review with your students the definition of Misrepresentation of Facts and Participation in an Offence. Your co-operation and assistance in this matter are much appreciated.

<table>
<thead>
<tr>
<th>30.3.2(1) Plagiarism</th>
</tr>
</thead>
<tbody>
<tr>
<td>No Student shall submit the words, ideas, images or data of another person as the Student’s own in any academic writing, essay, thesis, project, assignment, presentation or poster in a course or program of study.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>30.3.2(2) Cheating</th>
</tr>
</thead>
<tbody>
<tr>
<td>30.3.2(2)a No Student shall in the course of an examination or other similar activity, obtain or attempt to obtain information from another Student or other unauthorized source, give or attempt to give information to another Student, or use, attempt to use or possess for the purposes of use any unauthorized material.</td>
</tr>
<tr>
<td>30.3.2(2)b No Student shall represent or attempt to represent him or herself as another or have or attempt to have himself or herself represented by another in the taking of an examination, preparation of a paper or other similar activity. See also misrepresentation in 30.3.6(4).</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Cheating (Continued)</th>
</tr>
</thead>
<tbody>
<tr>
<td>30.3.2(2)c No Student shall represent another’s substantial editorial or compositional assistance on an assignment as the Student’s own work.</td>
</tr>
<tr>
<td>30.3.2(2)d No Student shall submit in any course or program of study, without the written approval of the course Instructor, all or a substantial portion of any academic writing, essay, thesis, research report, project, assignment, presentation or poster for which credit has previously been obtained by the Student or which has been or is being submitted by the Student in another course or program of study in the University or elsewhere.</td>
</tr>
<tr>
<td>30.3.2(2)e No Student shall submit in any course or program of study any academic writing, essay, thesis, report, project, assignment, presentation or poster containing a statement of fact known by the Student to be false or a reference to a source the Student knows to contain fabricated claims (unless acknowledged by the Student), or a fabricated reference to a source.</td>
</tr>
<tr>
<td>30.3.6(4) Misrepresentation of Facts</td>
</tr>
<tr>
<td>No Student shall misrepresent pertinent facts to any member of the University community for the purpose of obtaining academic or other advantage. This includes such acts as the failure to provide pertinent information on an application for admission or the altering of an educational document/transcript.</td>
</tr>
</tbody>
</table>

| 30.3.6(5) Participation in an Offence |
| No Student shall counsel or encourage or knowingly aid or assist, directly or indirectly, another person in the commission of any offence under this Code. |

More information can be found at: http://www.osja.ualberta.ca/en.aspx
**Excerpts from the Code of Student Behaviour**

*For Review with Each Class at the Beginning of Every Term*

<table>
<thead>
<tr>
<th>Procedures for Instructors Regarding</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Plagiarism, Cheating,</strong></td>
</tr>
</tbody>
</table>

**Misrepresentation of Facts and Participation in an Offence**

The following procedures are drawn from the *Code of Student Behaviour* as approved by GFC and the Board of Governors. The guidelines summarize what instructors must do when they have reason to believe that a student has plagiarized, cheated, misrepresented facts or participated in an offence. If you have questions about these guidelines, or about the policies, please talk with the senior administrator in your Faculty responsible for dealing with student discipline—usually an Associate Dean — or the Appeals and Compliance Officer (Appeals Coordinator), University Governance (2-2655).

### 30.5.4 Procedures for Instructors in Cases Respecting Inappropriate Academic Behaviour

30.5.4(1) When an Instructor believes that a Student may have committed an Inappropriate Academic Behaviour Offence [30.3.2] or that there has been Misrepresentation of Facts [30.3.6(4)] or Participation in an Offence [30.3.6(5)] in cases respecting Inappropriate Academic Behaviour in the course that he or she instructs, the Instructor will meet with the Student. Before such a meeting, the Instructor shall inform the Student of the purpose of the meeting. In the event that the Student refuses or fails to meet with the Instructor within a reasonable period of time specified by the Instructor, the Instructor shall, taking into account the available information, decide whether a report to the Dean is warranted.

30.5.4(2) If the Instructor believes there has been a violation of the Code, the Instructor shall, as soon as possible after the event occurred, report that violation to the Dean and provide a written statement of the details of the case. The instructor may also include a recommendation for sanction.

---

<table>
<thead>
<tr>
<th>Possible Sanctions</th>
</tr>
</thead>
<tbody>
<tr>
<td>One or more of the following sanctions given in 30.4.3 (2) and (3) of the Code are commonly used for plagiarism, cheating, participation in an offence, and misrepresentation of facts:</td>
</tr>
</tbody>
</table>

- 30.4.3(2) a.i a mark reduction or a mark of 0 on any term work or examination for reason of Inappropriate Academic Behaviour
- 30.4.3(2) a.ii Reduction of a grade in a course
- 30.4.3(2) a.iii a grade of F for a course
- 30.4.3(2) a.iv a remark on a transcript of 8 (or 9 for failing graduate student grades), indicating Inappropriate Academic Behaviour, in addition to 30.4.3(2)a.i, 30.4.3(2)a.ii or 30.4.3(2)a.iii
- 30.4.3(3) b Expulsion
- 30.4.3(3) c Suspension

The following sanctions may be used in rare cases:

- 30.4.3(3) e Suspension of a Degree already awarded
- 30.4.3(3) f Rescission of a Degree already awarded

### 30.6.1 Initiation of an Appeal

30.6.1(1) When a Student has been found to have committed an offence under the Code of Student Behaviour or an Applicant is found to have committed an offence under the Code of Applicant Behaviour, whether or not that Student or Applicant has been given a sanction, the Student or Applicant may appeal that decision, except in the case of a decision of the Discipline Officer under 30.5.6(2)e.ii, which remains final and is not subject to appeal. In cases where a severe sanction has been recommended to the Discipline Officer, once the student receives the final decision of the Discipline Officer, the student can appeal the decisions of both Dean and the Discipline Officer at the same time. The written appeal must be presented to the Appeals Coordinator in University Governance within 15 Working Days of the deemed receipt of the decision by the Student or Applicant. The finding that an offence has been committed, the sanction imposed or both may form the basis of appeal. The written appeal must also state the full grounds of appeal and be signed by the Appellant. The appeal shall be heard by the UAB.

---

**Professor Steven Penney**  
Chair, Campus Law Review Committee

**Dr Steven Dew**  
Provost and Vice-President (Academic)

*The Campus Law Review Committee is a standing committee of General Faculties Council (GFC) responsible for the review of the *Code of Student Behaviour* and of student disciplinary procedures.*

Updated: 27/08/2015

R:GO05 General Faculties Council - Committees/CAM/12-13/Don't Cheatsheet/Updated.docx