As per University Calendar requirements, the Department of Linguistics has set out the following list of topics which should be discussed by Supervisors with their students within one semester of the Supervisor’s appointment. It is recommended that these topics be dealt with at the first formal meeting with the student.

1) The Supervisor should discuss the role of a Supervisor, including the assistance to be provided in planning the student’s program and research activities. Supervisors are advised to consult, and refer students to, Section 1.2 of the Graduate Program Manual;

2) The Supervisor should discuss the obligation of the student to keep the Supervisory and (for Doctoral students) Supervisory Committee informed of the student’s progress; Supervisors should outline their general availability for consultation as well as preferred means of contact;

3) For Doctoral students, the Supervisor should make the student aware of the requirement for an annual meeting with the Supervisory Committee to review student-progress;

4) The Supervisor should discuss with the student whether they wish to have regular scheduled meetings and, if so, with what frequency;

5) The Supervisor should discuss practices with respect to co-authorship including first-authorship, order of authors, and acknowledgement of contributions to published research. Students should be referred to the general guidelines on authorship found in the FGSR Graduate Program Manual and the University’s Intellectual Property Guidelines for Graduate Students and Supervisors.