Call for Expressions of Interest in EFS Teaching 2018-2019 (Fall and Winter): Non-student Academic Teaching Staff (ATS) not currently or within the past calendar year teaching in EFS

All qualified* instructors who have not during the past calendar year been teaching in the Department of English and Film Studies in any GTA-PI, graduate student ATS teacher, or non-student Academic Teaching Staff (ATS) category within the past year but would like to be considered for an Academic Teaching Staff appointment are asked to send the following materials to the Associate Chair (Academic):

1) a letter of application of no more than TWO pages in length;
2) a cv;
3) under separate cover, a letter from someone who has observed your teaching;
4) selected and/or summarized teaching evaluations (no more than THREE pages);
5) the completed Non-Student ATS Teaching Preference Form (attached).

The application materials may be sent to the Associate Chair (Academic) Cecily Devereux by email (efsaca@ualberta.ca) or may be printed and delivered to Cecily Devereux, Associate Chair (Academic), Department of English and Film Studies, Humanities Centre 3-5, University of Alberta, Edmonton, AB T6G 2E5 by Friday, January 5th, 2018.

* Basic qualifications for Academic Teaching Staff teaching assignments in EFS, excluding EFS graduate student teachers, are the PhD in English or a related area and experience and/or training in post-secondary teaching.

In some years, if funding permits and the possibility of substantial courses for assignment to ATS instructors can be seen to be sustainable beyond the year of assignment, EFS will make a limited number of recurring appointments at the status of Term BR (FT); these appointments will normally be of either two or three years in duration and for 8, 9, 10, or 11 months in each year. Please indicate your interest in being considered for a term BR (FT) appointment on the Non-student ATS Teaching Preference Form. EFS will also normally make, when possible, Term 8 (FT or PT) appointments. Ad hoc appointments will be made at the status of Instructor. Term 12 (FT or PT) appointments will not normally be made in EFS. Career (FT or PT) appointments are made only with Faculty Office approval. Appointments for graduate students in years 5 and beyond in the PhD program (Categories 4 and 8) will be made under the ATS agreement. Please consult the Academic Teaching Staff Agreement (2017) for information on status and rank as well as benefits (http://www.hrs.ualberta.ca/MyEmployment/~/media/hrs/MyEmployment/Agreements/Academic/ATS.pdf).

Please note that teaching assignments will be made to current instructors in EFS prior to instructors not currently teaching in EFS.

For further information, please see the documents Procedures for the assignment and reassignment of teaching in the Department of English and Film Studies: Graduate Teaching Assistant - Principal Instructors (GTA-PI) and Graduate Student ATS Teachers (November 2017) and Procedures for the assignment and reassignment of teaching in the Department of English and Film Studies: Non-student Academic Teaching Staff (ATS) (updated November 2017). Please note that, although graduate students teaching after year 4 in the PhD program will be assigned teaching under the ATS agreement, there are differences between non-student ATS assignments and graduate student ATS teacher assignments, primarily with regard to the assignment of senior courses, and graduate student ATS teachers should complete the GTA-PI/Graduate Student ATS Teaching Preference Form unless they are in or entering Category 5. Questions may be directed to Cecily Devereux efsaca@ualberta.ca.
Department of English and Film Studies Non-Student Academic Teaching Staff (ATS) Teaching Preference Form 2018-2019

This form serves as an expression of interest in teaching in the 2018-19 academic year for current non-student ATS instructors and instructors in Category 5. Current non-student ATS instructors are also asked to complete a short self-evaluation of the previous year's teaching and professional development (no more than two paragraphs). Instructors in Category 5 are not required to complete the self-evaluation.

Name: _______________________________________________________________________________

Email: ______________________________________________________________________________

Please indicate the terms in which you are available for teaching:

___ Fall 2018     ___ Winter 2019     ___ Only one term, but either is fine

Please indicate your preferred number (1-3 HCE) of course assignments for each relevant term:

___ Fall 2018     ___ Winter 2019

Please indicate your availability by and/or preference for days of the week and mornings, afternoons, and evenings:

___ MWF  or   ___ TR     ___ no preference

___ mornings (8:00-12:30)    ___ afternoons (12:30-6:00)    ___ evenings (6:00-9:00) (M T W R)

Please indicate your interest in teaching junior English courses by checking all those for which you would like to be considered.

___ ENGL 102: Introduction to Critical Analysis

___ ENGL 102: Introduction to Critical Analysis Bridging Program sections

___ ENGL 103: Case Studies in Research

___ ENGL 125: Aboriginal Writing

___ ENGL 199: English for Engineering Students
If you are interested in teaching ENGL 103 and already have a topic and course title in mind, please indicate it here:
_____________________________________________________________________________________

Please indicate the areas in which you would be interested in teaching senior courses (200-400 level), should they be available for assignment. You may also identify particular courses by number and title:
_____________________________________________________________________________________
_____________________________________________________________________________________

Please indicate all senior courses (200-400 level) which you have taught previously and which you would like to teach again, should they be available for assignment:
_____________________________________________________________________________________
_____________________________________________________________________________________

If you would like to be considered for a Term 8R (FT) appointment, should they be available, please indicate here your availability by duration of term. Please note that a Term 8R appointment will not require you to teach in every term of each academic year, but only those for which you have indicated your availability and that fall within your contract period (i.e. 8, 9, 10, or 11 months).

___ 2 years   ___ 3 years

All non-student ATS and graduate student ATS teachers must have their teaching observed and a letter sent to the Associate Chair (Academic) once every three years; please ensure that the letter on file for you is up to date, and indicate here the name of the observer and the year of the most recent letter:
_____________________________________________________________________________________

Please provide comments and/or any information relevant to your expression of interest in teaching:
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________