REQUEST FOR CONSENT PROCEDURE:
Fall/ Winter 2014/15

Requesting Consent for DR 454, DR 483, DR 457;
Additional information on other courses requiring consent (i.e. DR 357 A1 - Fall only)

The procedure below has been developed to deal with the number of Request For Consent (RFC) forms anticipated for these courses.

Students may submit RFC forms for the above courses ONLY AFTER ALL DRAMA GRADES HAVE BEEN APPROVED AND RECORDED ON THE FORMS. Do not submit forms without grades or they will not be accepted.

Students who request consent for more than one of DR 454, 483 and 457 will include a note stating their priority wish list for these courses: i.e. which courses are most important for them to take. Students will also include their anticipated graduation date.

After May 13, BA Coordinator Jane Heather, with input from other instructors and the approval of the Department Chair, will place students in these courses, based on the following criteria:
• Year in Program
• GPA in Drama courses in this department
• Priority List
• Student’s Requirements for Graduation
The objective will be to give every student the opportunity to take at least one of their preferred courses.

This policy will apply to: DR 454, 483, 457. It will NOT apply to DR 427 Intergenerational Theatre (Geri-Actors). For DR 357, students will indicate on their RFC form if they wish to be considered for Section A1 (Fall). If they are only interested in the winter section, they can go ahead and register themselves through Bear Tracks without going through the department. Please do not register in DR 357 Winter if you have submitted a form for DR 357 Fall. Once decisions are made about spaces in the Fall section, all students who were not successful will be offered a space in winter.

An updated RFC form is attached to this email. Students will complete a form for each course they are requesting, and submit them electronically to connie.golden@ualberta.ca with an email indicating their "priority wish list" and their anticipated graduation date. For RFC forms that are submitted electronically, Connie will send a confirmation email. Students may also submit the RFC form at the Drama office front counter, together with a covering page indicating "priority."

Decisions will be made by May 31st at the latest. Students will be contacted via their ualberta email address.

If you have any additional questions, please direct them to Connie at the above email or (780) 492-8710.