BOARDWALK RENTAL COMMUNITIES LEARNING AND CHANGE AWARD (BRCLCA)

The Boardwalk Rental Communities Learning and Change Award provides funding of up to $10,000 to UofA Community Service-Learning (CSL) students to address community priorities through research, practice, and reflection projects that students design and execute in collaboration with community partners. Build on your experience working with community and get creative with what you can do to address community needs. CSL advisors and staff are also on hand to help refine and guide you in developing your proposal.

OBJECTIVES
1. To provide resources for a student-led project that has a demonstrable community impact.
2. To help students realize their passion for learning, creativity and social change.
3. To allow students the opportunity to build a tangible community improvement project while in the CSL program.

ELIGIBILITY
UofA undergraduate or graduate students (solo or a team of two) who have participated in at least one Community Service-Learning experience, including a placement/project in a CSL course, CSL non-credit opportunity, CSL individual study, Non-profit board internship program.

PROJECT REQUIREMENTS
1. Clearly identifies a target community (e.g., women, seniors, youth, Indigenous peoples, diaspora communities, people with disabilities);
2. Must be designed, planned and implemented in collaboration with a community partner or community members;
3. Addresses community needs through:
   1. Social or community activities (education, outreach, awareness, events, marketing, communications, fund development, research), and/or
   2. Arts and Culture (e.g., performance, theatre, sculpture, paintings, décor and design, etc.), and/or
   3. Physical environment (e.g., sustainability, space design or use, etc.)
4. Must include a plan for disseminating their results and experiences to relevant audiences, including the community organization, Community Service-Learning and Boardwalk Rental Communities.

DEADLINES *Please see website for exact dates
Draft Application: early February
Final Application: mid February
Adjudication: end of February

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REPORTING
An Award Completion Report is due by September and must include the following:
1. Award activities and outcomes
2. Community impact and lessons learned
3. Personal impact (e.g. on future learning/career goals)
4. How funds were used (provide a detailed account)

*PLEASE NOTE: Community Service-Learning and Boardwalk Rental Communities must be acknowledged and credited in all materials (website, articles, events, reports) associated with the award. CSL will forward logos to the successful applicants. In addition, copies of all materials related to the project (including photos, brochures, presentations, etc.) must be submitted to Community Service-Learning no later than the end of September. Please follow the photo consent guidelines of the community organization.

Up to $10,000 can be awarded to fund a proposal to develop and implement projects ranging from 2-4 months that will take place between May and August. You can use funding to:

1. Develop a social change initiative involving community members and the community partner in one of the target areas listed under Project Requirements (above).
2. Develop a research project in one of the target areas listed above.

APPLICATION PROCESS
1. Attend the Awards Information Session (12-1PM, Arts 418) to explore and develop your project idea (if you are unable to attend, please arrange to meet with CSL staff)
2. Request a one-page letter of support from your community partner to be submitted along with your application
3. Download and complete an application and budget
4. Submit draft application package to Jill Flaman (flaman@ualberta.ca) by the deadline posted on the CSL website.

PITCH
After submitting their draft, applicants will receive feedback on their applications by mid-February. If required, applicants will be asked to make revisions and submit a final application. Top applicants will be contacted to set a date and time for their project pitch to an Award Review Committee in late February.

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HOW TO CREATE A Viable BUDGET

The award is to be used in direct relation to your proposed community project, goal or idea. Funding may be used to:

1. Offset project costs relating to its development, implementation and/or evaluation
2. Contribute to community partner participation and support
3. Purchase of food and beverages, community member travel costs, and other miscellaneous supplies and services that enhance or sustain the project and its needs
4. Equipment that is integral to meeting the project goals *(Please note: Any equipment purchased must remain with the community organization)
5. Applicants may include an honorarium (or two honoraria if there are two student applicants divided as the applicants see fit) in the budget proposal for this award. Honoraria should represent the amount of time and effort invested by the applicants and cannot exceed 50% of the overall projected budget.

1Funding may NOT support any operating expenses normally deemed the responsibility of the community organization.

COMMUNITY SUPPORT LETTER

With your application package, you must attach a letter from your main contact/community partner. The letter should indicate:

1. Relevant information regarding the community organization and potential impacts of the project
2. Reasons for supporting the project, including how it will benefit their organization
3. Endorsement of the applicant’s ability to implement the project successfully (including signature of the community partner’s Executive Director/CEO/Chair)
4. The role of the community partner in the project
5. Previous (if any) experiences the community partner has had with CSL (i.e., CSL course, non-credit opportunity supervisor, Non-Profit Board Internship, or other)

QUESTIONS?

For more information, please contact Jill Flaman at 780.492.2037 (flaman@ualberta.ca).