**Private Event Suggestions:**

- Brunch on Sunday at the Holiday Inn on Gateway Blvd.
- Welcome dinner at a local restaurant, plus a farewell “happy hour” patio party.
- Meet and greet with a wine tasting at Packrat Louie's.
- Dinner at the Courtyard Marriott on Jasper Avenue.
- A golf game on Friday afternoon, followed by a casual dinner at a restaurant. Golf is a great opportunity to visit in an informal setting.
- Appetizers and desserts at a classmate’s house.
- Friday night wine and cheese at a classmate’s condo, Saturday night BBQ at a classmate’s home. Cost $25 for the two events.
- Friday evening cocktail party at the Courtyard Marriott on the 8th floor, then dinner in a private dining room with stories and laughter.
- Lunch at the Enjoy Centre and half hour tour and greetings from Jim Hole.
- Friday evening dinner at the Edmonton Petroleum Club.
- Dinner at The Melting Pot, brunch at Murrieta’s.
- Dinner at the River Cree Resort.
- Weekend event at the Selkirk Hotel at Fort Edmonton Park, with a city bus tour and a visit to campus.

**Top Tips & Hints:**

- Start early and try to form a committee, creating a broader contact base.
- Recommend at least 2 separate events on different days to allow more people to attend.
- Get the money up front!
- Shop around for what’s available. Collect prepayment or have some guarantee that costs can be met. Be certain the planning committee is aware of the details of the function, all costs and a plan to cover any shortfall.
- A luncheon works, especially if it can be near the university campus.
- Hold your private event at the same time and location (if possible) as Alumni Weekend – be part of the greater whole university.
- Use a classmate’s home – it’s much more comfortable.
- Keep locations small and intimate.
- Keep things simple! Let people know well ahead of time so they can plan their vacations around the reunion. Try not to make things too expensive. Request payments early and many times.
- Encourage early payment with a draw or a gift. The first cheques are important for down payments re: dinners, etc.